



Quality in Careers CONSORTIUM BOARD
Formal notes of the electronic consultation meeting and decisions

Date consultation began: 27th February 2017

Means of Consultation & decision-making: Consultation by electronic means as provided for in our Constitution and authorized by the Chair of the Board.

Board Members Consulted: Dr. Barrie Hopson (Chair of Board), David Andrews (Independent CEIAG consultant), Janet Colledge (CDI: careers educator), Jan Ellis (CDI: careers adviser), Kevin Gilmartin (ASCL), Sion Humphreys (NAHT), Catherine Sezen (AoC), Steve Stewart (Careers England: Executive Director), Stella Turner (AELP) and Paul Chubb (Quality in Careers Director and Organising Secretary for the Consortium Board: *notes refer to "PAC" in actions*).

Apologies: Rachel Lister (HELOA) *{As reported at the 7.10.16 meeting, Rachel has tendered her intention to resign and, is taking no further part in our deliberations. Rachel is seeking a replacement nominee from HELOA with greater knowledge and involvement in our sphere of work – PAC hopes to hear further from Rachel shortly}*.

NOTES OF CONSULTATION *{These formal notes are required by the Constitution in the same way as if the Board had physically met together}*

01/17: Barrie Hopson and Paul Chubb had conferred on the optimum means to consult the Board on decisions required to seek to clarify & simplify CEIAG quality assurance. The context followed on from the Consortium Board meeting on 7.10.2016

{see note: 4/15 SIMPLIFYING & CLARIFYING CEIAG QUALITY ASSURANCE

- (i) *The Board received a detailed report from PAC on the background and context to the need to consider potential action to seek to clarify & simplify quality assuring CEIAG in schools. It did so by acknowledging that the House of Commons Joint Sub-Committee report on CEG (July 2016) had made recommendations which demonstrated the need to seek to simplify and clarify the existence of 12 CEIAG Quality Awards and our current National Validation though the Quality in Careers Standard.*
- (ii) *The Board noted that HoC Committee reports are advisory not HMG policy – but accepted the need to seek to act to simplify & clarify CEIAG QA arrangements. The Board also noted the joint response which had already been submitted by*

*Assessment Services Ltd (providers of the **matrix** Standard), the CDI, Careers England and our Consortium – and reaffirmed its support of the appendix to that joint statement which set out the differing functions of the **matrix** Standard and CEIAG QAs/QiCS.*

- (iii) *The Board was mindful of the need to consult and to seek agreement for any further joint action. After much debate the Board unanimously resolved that the Chairman & PAC should invite the 12 QA providers to a private consultation meeting before Christmas to consider together potential courses of action as outlined in detail in confidence to the Board today. The Chairman invited any/all members of the Board who might also be able to attend the projected meeting to do so; he undertook to seek to secure a venue in Leeds}.*

02/17 Progress since October 2016

- (i) The projected meeting with the 12 QA providers took place on 8.12.16 in York rather than Leeds.
- (ii) The outcome of this meeting was agreement in principle, subject to the details, to seek to move from national validation to National Licensing of the 12 providers to become Licensed Awarding Bodies for the single-branded national CEIAG quality award: The Quality in Careers Standard ©.
- (iii) Anthony Barnes, David Andrews, Roger Allen and Paul Chubb met subsequently again in York on 11.1.17, to work on the draft details, following which Barrie Hopson authorized PAC to issue detailed consultation documents on transition to the proposed new arrangements to the 12 providers.
- (iv) Those extensive consultations took place up to the end of February, resulting in the 12 providers agreeing to migrate from national validation to national licensing with effect from 13.3.2017 subject to Consortium Board approval.

03/17 The Electronic Consultation with the Board

On 27.2.17, therefore, Barrie Hopson authorized PAC to issue documentation to reflect the proposed new regime for approval by the Board to authorize:

- (i) Amendments to the Constitution.
- (ii) Amendments to the Guide to the Quality in Careers Standard.
- (iii) New arrangements for the processes through which providers would migrate from national validation to national licensing and future relicensing.
- (iv) The proposed national Licence for Licensed Awarding Bodies.

04/17 The Formal Decisions of the Board

The 9 voting members of the Board (*PAC is a non-voting member of the Board*) formally agreed in writing with each of the proposals as set out in the 4 key documents circulated on 27.2.17, plus an additional paper from PAC on projected implementation.

The Chair, therefore, confirmed that **by unanimous resolution the transition for national validation to national licensing would be implemented with effect from 13.3.2017.**

He authorized PAC to prepare these formal notes and to begin the implementation process, including advising the Department for Education.

Therefore on 2.3.17 PAC issued the formal invitation to the 12 providers to begin the transition and to migrate to licensing with effect from 13.3.17, including finalizing the licence details with the 11 providers previously national validated, and confirming that when the 12th comes forward it will be for national licensing.

A formal public announcement by the Board would also then be issued on 13.3.17.

[Secretarial Note: The revised Quality in Careers website alongside the redrawn and revised livery for Quality in Careers is projected to go 'live' on 13.3.17]

The Board's next meeting will be held at the ASCL Offices, Leicester from 1115-1300 on 19th MAY *{Secretarial note: ASCL has confirmed the venue}*

Electronic Consultation Meeting closed.

Formal Notes prepared by Paul A. Chubb

7th March 2017